

Dockside Homeowners Association
Minutes of the Board of Directors Meeting
Thursday April 16, 2009
VIMS – Waterman’s Hall – Classroom A

Present were:

Joe Siemiatkowski, President
Paul Schaefer, Treasurer
Lisa Evans, Secretary
Heldur Liivak, Member at Large

Other Attendees:

Amy Wygans, Chesapeake Bay Management, Inc.
Jennifer Williams, Chesapeake Bay Management, Inc.
See attached list of homeowners

It was determined that a quorum of board members was present.

The meeting was called to order at 7:04 P.M. by Joe Siemiatkowski, President

Call to Order Business Portion

Motion was duly made, seconded and unanimously carried to accept the agenda with addition of Erosion during Executive Session.

Motion was duly made, seconded and unanimously carried to approve the updated March 19, 2009 minutes.

Committee Reports

President Report- Decision made to keep pilings and rope at the entrance bed, no boulder nor oyster shells would like the rock to be the same type of rock that is at the pool. The Board will go back to bidders with what they want at the pool for a quote. Looking at the Maintenance Committee to get rid of island, move shrubs to either the split rail fence or to add foliage to the storage shed, remove the well and cover hole with asphalt, flatten area and have a temp asphalt repair. Need a chair for the Recreation Committee-Lisa Evans volunteered for the Chair.

Treasurer Report- No handout for statement of account ready from Rollins, tax season was heavy this year. All open accounts at various supply companies will be closed for Dockside, contractors will be supplying their own material for the jobs.

Motion was duly made, seconded and unanimously carried to approve the Statement of Account without the report from Rollins.

Managing Report: A written report was submitted.

Motion was duly made, seconded and unanimously carried to approve Complete Concepts to install a new door and frame to match the existing door at pool.

Motion was duly made, seconded and unanimously carried to approve that the pool door replacement to be paid out of the reserve funds.

- Action Item for Joe Siemiatkowski to obtain an MSDS book for Dockside-still in process need to do inventory of the storage shed then will obtain the pages Dockside needs for the MSDS book.
- Revising specs for the Landscaping contract for next year
- Building 2 (change from Managers Report)- Maintenance Committee will be checking the asphalt areas that are in need of repair
- Directory going out with newsletter, will need a map of unit numbers (courthouse)

Motion was duly made, seconded and unanimously carried to approve the Management Report.

Dock Working Group- Wiring at B Dock has been completed. Old wiring has not been taken out. Joe to check out the wiring at B dock. Paul will talk with Jim regarding the Pump out Station.

Old Business

Erosion- Move to Executive session for bids.

Rules & Regulations- Board to meet regarding Rules Proposal (Early May) comments

Landscape Supervisor- **Motion was duly made, seconded and unanimously carried to award Bob Miller the landscape liaison.**

Bid/Process Creation- streamlining the bid/proposal process creation and soliciting needs tweaked before made final.

Pool Edging Options- Paul to draft specs of what the Board wants will send to Chesapeake Bay Management for the Managing Agent to send them to the bidders and give 3 days to reply.

Motion was duly made, seconded and unanimously carried to approve when the bids come back to have Joe make a decision on behalf of the Board of Directors regarding the Pool Area Edging.

Tractor Storage-Given permission to store tractor until November 1, 2009, in Joe's storage shed. Was not offered to the other bidders and will not be included in the 2010 specs for landscaping.

Committee Charter Information- Heldur to edit charters to look the same

****Master keys to units were destroyed-handed over to John Lawson.

New Business

Record Retention Policy-

Motion was duly made, seconded and unanimously carried to approve the Record Retention Policy provided to the Board of Directors.

- Dockside to go through old boxes

Architectural Review Applications-

-7810 Sunset Drive- **Motion was duly made, seconded and unanimously carried to approve the satellite dish.**

-Speed Bumps- **Motion was duly made, seconded and unanimously carried to approve the speed bumps-Notice to go to Joe Siemiatkowski**

-\$400 Landscape fund- **Motion was duly made, seconded and unanimously carried to approve the \$400 landscape fund 6x6 posts at each entrance. Notice to go to Joe Siemiatkowski**

-Remove rocks and curb stoppers and split rail fence at entrance to storage. **Motion was duly made, seconded and unanimously carried to approve the removal of rocks and curb stoppers and split rail fence at entrance to storage. Notice to go to Joe Siemiatkowski**

-7990 Sunset Drive. **Motion was duly made, seconded and unanimously carried to approve the 6 panel steel door.**

Mold on homes/chimneys (no sunlight) Bob Miller looking into sprayers, will have prices for next meeting.

Motion was duly made, seconded and unanimously carried to enter Executive Session at 8:39 P.M.

The meeting resumed following Executive Session at 9:23 P.M.

Motion was duly made, seconded and unanimously carried to adjourn the meeting at 9:25 P.M.

Submitted by:

Jennifer Williams
Assistant Association Manager

HOMEOWNER ATTENDEE ROSTER

Frank Witeck
Bob Miller
George Payne