

**Dockside Homeowners Association**  
**Minutes of the Board of Directors Meeting**  
Thursday July 16, 2009  
VIMS-Classroom C

Present were:

Tom Richmond, Vice President  
Lisa Evans, Secretary  
Paul Schaefer, Treasurer  
Heldur Liivak, Member at Large

Other Attendees:

Amy Wygans, Chesapeake Bay Management, Inc.  
Jennifer Williams, Chesapeake Bay Management, Inc.  
See attached list of homeowners

It was determined that a quorum of board members was present.

The meeting was called to order at 7:32 P.M. by Tom Richmond, Vice President

**Call to Order Business Portion**

**Motion was duly made, seconded and unanimously carried to accept the agenda with the addition of dog situation in Executive Session and table Bid/Proposal Creation Process.**

**Motion was duly made, seconded and unanimously carried to approve the June 18, 2009 minutes with changes.**

**Old Business**

Bid/Process Creation- tabled

Charter Information- tabled briefly for Bylaws research during meeting. Requested Heldur to copy "*Unit Owners, or spouses of Unit Owners, Mortgagees or designees of the Declarant,*" referring to who is eligible for committees.

Tree trimming by Tennis Courts- Recommended by Joe that we cut about 6-8" from the trees so that it will not damage fence and we still get protection from the trees. Test a middle tree to see how it looks to proceed any further.

**Motion was duly made, seconded and unanimously carried to test a middle tree and cut back about 6-8" before proceeding with other trees.**

George Payne to get with Tom Richmond to pick out a tree to test, await feedback and present to the Board.

## New Business

### Architectural Review Applications-

1830 Dockside Drive- **Motion was duly made, seconded and unanimously carried to approve the boat ladder at slip A6.**

## Committee Reports

President Report- Not present. Presented by Paul Schaefer that the process is starting to look for deeded boat slips owners, and Rollins and CBM are both going to be researching and working on the directory.

Treasurer Report- Address needs to be changed on CBM invoices to the new office.

- Board must approve all bills and charges before any work is started.
- All emergency phone calls need to go through CBM to keep logged so that the Board has an idea of expenses and able to keep on budget.
- Quickens used by Rollins will not spread out the amounts unless manually entered as far as what was paid during the month and the balance to date.
- Heldur recommended that we get a Statement of Work regarding the accounting next year. Paul to get with Susan Rollins.

Managing Report: A written report was submitted.

Grounds Report- A verbal report was given.

- Sprayed insecticides on the azaleas
- Sprayed for mice
- Stone replenishment to wait until pruning is complete
- #3 stone by mailboxes
- Pool edging is on calendar for next week
- "Dead tree" sightings need to go to Amy so the information can be passed to the Board and have the Board determine whether or not the tree needs to be removed.

Maintenance Committee-

- Found 5 tons of #58 gravel from Rappahannock Stone (\$215 delivered) that would have many uses, from asphalt patches to French drains to storage.

**Motion was duly made, seconded and unanimously carried to purchase gravel and cold patch for asphalt not to exceed \$500.**

- Graffiti on wall behind parking lot, George will submit pictures to the Board

**Motion was duly made, seconded and unanimously carried to have Bob paint over the area to remove the graffiti.**

Recreation Committee-

- Delivered about 7 meals to the elderly residents that were not able to attend the function
- Next planned event is the Labor Day Party

Dock Working Group-

- Recommendation from an April email that a professional remove the old wiring from B dock

- Tom to get with Jim for the source of the numbers that were found for the slips
- Maintenance committee willing to label slips/docks.
- Will get a PDF version of the boat slip locations to Lisa so that it may be placed on the website.
- Checking D dock electric (Joe/Heldur)
- Carter to send invoice for Boards to start replacing the docks boards

**Motion was duly made, seconded and unanimously carried to receive 24 boards to replace dock boards.**

**Motion was duly made, seconded and unanimously carried to accept the Treasurer's Report.**

**Motion was duly made, seconded and unanimously carried to enter Executive Session at 8:51 P.M.**

The meeting resumed following Executive Session at 9:54 P.M.

**Motion was duly made, seconded and unanimously carried to pay Complete Concepts.**

**Motion was duly made, seconded and unanimously carried to have Homeowner 1 attend next meeting, August 20, 2009, for a Formal Hearing**

**Motion was duly made, seconded and unanimously carried to adjourn the meeting at 10:00 P.M.**

Submitted by:

Jennifer Williams  
Assistant Association Manager

#### HOMEOWNER ATTENDEE ROSTER

Bob Miller  
George Payne  
Jeff Wehrung